

The Five Dysfunctions of a Team

by Patrick Lencioni

A printable to-do list of the most effective habits from this book. Check one off each day you do it.

MON TUE WED THU FRI SAT SUN

⁰¹ **Run a vulnerability round**

At the next team meeting, have each person name one current dependency, one mistake, or one area where they need help.

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⁰² **Put conflict on the agenda**

Before a decision closes, ask: what are we avoiding saying because it might create tension?

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⁰³ **End with a clarity check**

Finish every meeting by restating the decision, owner, deadline, and external message in plain language.

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⁰⁴ **Make standards peer-owned**

Choose one behavior standard the team will call out directly, without routing it through the manager first.

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⁰⁵ **Publish one shared scoreboard**

Pick the few outcomes that beat individual status and review them before functional updates.